

UNACCOMPANIED MINOR

DATE	TRAVELLING FROM	TRAVELLING TO

Request for Carriage – Handling Advice

Skiippers take your child's safety seriously therefore we can only accept a restricted number of unaccompanied minors on each of our flights. Additional details are required to accommodate the needs of an accompanied minor.

What is an Unaccompanied Minor (UM)?

- Any child aged 5 to 12 years (inclusive) travelling alone on any Skipper's flight MUST be booked as an Unaccompanied Minor (UM).
- If your child is under 13 years of age and is not booked as a UM, the child will be denied travel.
- A child aged 13 to 16 may travel unaccompanied by a parent or guardian.
- A child aged 5 to 12 attempting to travel unaccompanied that has not been booked as a UM will be denied travel until an UM booking has been made and availability of carriage can be confirmed.

Terms and Conditions for UM

- If the child suffers from any medical conditions which may affect travel then the child must satisfy our Medical Customer Support Request Form.
- Skiippers' cabin crew are unable to administer medication.
- If a child does not satisfy our medical guidelines or requires medication, an UM booking will be denied.
- An UM must be able to attend the toilet unassisted to travel.
- Both** the **sender** and **receiver** details must be completed at the time of the booking.
- Photo ID will be required when checking in and picking up the child. The details on the ID must match the details on the UM form.
- Your child and sender must arrive at the airport at least 1 hour prior to scheduled departure time.

NOTE

1 child per form

Full Name of Child: _____	Age: _____	Sex: _____
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SPECIAL INSTRUCTIONS: (Allergies/Medication/Illness)

PERSON ESCORTING CHILD AT DEPARTURE:

Name: _____ **Sex:** _____

Address: _____

Telephone: _____

Relationship to Child: _____

PERSON MEETING CHILD AT ARRIVAL:

Name: _____ **Sex:** _____

Address: _____

Telephone: _____

Relationship to Child: _____

DECLARATION OF PARENT/GUARDIAN THAT CONTACT DETAILS ARE CORRECT

1. I confirm that I have arranged for the above mentioned child to be accompanied to the airport departure and to be met at arrival by the persons named.
2. The "person escorting child at departure" must remain at the airport until the aircraft's departure.
3. Should the child not be met at destination, I authorise the carrier to take whatever action they consider necessary to ensure the child's safe custody including return of child to the airport of original departure, and I agree to indemnify and reimburse the carrier for the costs and expenses incurred by them in taking such action.
4. I certify that the child is in possession of all travel documents.
5. I the undersigned parent or guardian of the above mentioned child agree to and certify that the information provided is accurate.
6. I consent to my personal information printed on this form being disclosed to the "Person meeting child on arrival".
7. I confirm that I have signed the above mentioned Unaccompanied Child over to the Airline Staff's care upon departure. I will be available at the airport until the departure of the flight

Name: _____ Signature: _____
 Date: _____

AIRLINE STAFF IN CHARGE OF CHILD

*Staff member who collected child from parent/guardian at departure

Name: _____
 Signed: _____

*CA who collected child from terminal & supervised in-flight

Name: _____
 Signed: _____

*Staff member who signed child over to parent/guardian on arrival

Name: _____
 Signed: _____

RELEASE OF CHILD FROM AIRLINE'S CARE

SKIPPERS STAFF OR AUTHORISED AGENTS MUST CONFIRM ID DETAILS OF THE PERSON COLLECTING THE CHILD/CHILDREN

Name: _____ Signature: _____
 ID Type: _____ Number: _____

Comments: Behaviour of child during flight, further special instructions, miscellaneous information.

- This form must be completed for all Unaccompanied Minor/s (UM).
- Children may only travel unaccompanied if they are 5 years of age or older.
- Children under 5 years of age may only travel if accompanied by an adult or a Skippers' escort.
- The Captain shall determine the maximum number of UM's allowed on board.
- UM's must be escorted to and from the aircraft and handed over to either company staff, authorised agents, or the authorised receiver of the child.
- The Unaccompanied Minor/s must be supervised at all times and under no circumstances are to be left in the care of an unauthorised person.